

XBRL Excel Utility	
1.	<a href="#">Overview</a>
2.	<a href="#">Before you begin</a>
3.	<a href="#">Index</a>
4	<a href="#">Steps for Filing - Reconciliation Of Share Capital Audit</a>
5	<a href="#">Fill up the data in excel utility</a>

### 1. Overview

The excel utility can be used for creating the XBRL/XML file for e-filing of Reconciliation of Share Capital Audit. XBRL filing consists of two processes. Firstly generation of XBRL/XML file and secondly uploading of XBRL/XML file to BSE Listing Center Website ([www.listing.bseindia.com](http://www.listing.bseindia.com)).

### 2. Before you begin

1. The version of Microsoft Excel in your system should be Microsoft Office 2010 or later.
2. The system should have a file compression software to unzip excel utility file.
3. Make sure that you have downloaded the latest Excel Utility from BSE Website.
4. Make sure that you have downloaded the Chrome Browser to view reports.
5. Please enable the Macros (if disabled) as per instructions given in macro instructions. If macros are not enabled, the Excel Utility works fine. Please first go through Enable Macro - Manual attachment.
6. Kindly use this file in local system instead of OneDrive/shared drive. Because it may give an error "Run-time error '52' : Bad file name or number" if files are saved on OneDrive/shared drive.

### 3. Index

1	Details of general information about company
2	RecoFormat
3	Sharecapital

### 4. Steps for Filing - Reconciliation Of Share Capital Audit

**I. Fill up the data:** Navigate to each field of every section in the sheet to fill up the data in the required format. (Formats will get reflected while filling data.)  
 - Use paste special command to paste data from other sheet.

**II. Validating Sheets:** Click on the "Validate" button to ensure that the data is correct and also data has been furnished in proper format. If there are some errors on the sheet, they will be highlighted about the same.

**III. Validate All Sheets:** Click on the "Home" button. And then click on that all sheets has been properly filled and validated successfully. If there utility will prompt you about the same and stop validation at the same tim the same procedure to validate all sheets.

Excel Utility will not allow you to generate XBRL/XML until you rectify all e

**IV. Generate XML :** Excel Utility will not allow you to generate XBRL/XML sheet is completed. Now click on 'Generate XML' to generate XBRL/XML fil  
- Save the XBRL/XML file in your desired folder in local system.

**V. Generate Report :** Excel Utility will allow you to generate Report. No generate html report.

- Save the HTML Report file in your desired folder in local system.
- To view HTML Report open "Chrome Web Browser" .
- To print report in PDF Format, Click on print button and save as PDF.

**VI. Upload XML file to BSE Listing Center:** For uploading the XBRL/XML to BSE Listing Center and upload generated xml file. On Upload screen prc browse to select XML file and submit the XML.

### 5. Fill up the data in excel utility

1. Cells with red fonts indicate mandatory fields.
2. If mandatory field is left empty, then Utility will not allow you to procee
3. You are not allowed to enter data in the Grey Cells.
4. If fields are not applicable to your company then leave it blank. Do not field.
5. Data provided must be in correct format, otherwise Utility will not allow XML .
6. Select data from "Dropdown list" wherever applicable.
7. Adding Notes: Click on "Add Notes" button to add notes



"Validate All Sheet" button to ensure  
are some errors on the sheet, excel  
ie. After correction, once again follow

rrors.

IL unless successful validation of all  
e.

w click on 'Generate Report' to

L file generated through Utility, login  
provide the required information and

d further for generating XML.

insert Zero unless it is a mandatory

you to proceed further for generating

[Home](#)[Validate](#)**RECONCILIATION OF SHARE CAPITAL AUDIT**

Scrip code*	509953	
NSE Symbol*	NOTLISTED	
MSEI Symbol*	NOTLISTED	
ISIN*	INE961E010	
Whether company has CIN	YES	
CIN Number	L63040GA1949PL	
Name of the company*	TRADE WINGS LI	
<b>Registered office address</b>		
Registered office address*	1st Floor, Naik Building,Opp. Don Road, Panaji, Goa,	
Registered office state*	Goa	
Registered office city*	Panaji	
Registered office district*	North Goa	
Registered office pin code*	403001	
Registered office contact number*	ISD Code*	STD Code*
	0091	022
Registered office fax	022	
Registered office country*	INDIA	
Registered office website*	www.tradewir	
Registered office email*	companysecy@twlt	
<b>Correspondence address</b>		
Same as above	Yes	
Correspondence address*	Naik Building,Opp. Don Bosco High Sc	
Correspondence state	Goa	
Correspondence city	Panaji	
Correspondence district	North Goa	
Correspondence pin code	403001	
Correspondence contact number	ISD Code	STD Code
	0091	022
Correspondence fax	022	
Correspondence country	INDIA	
Correspondence email	companysecy@twlt	

Reporting quarter*	30-06-202
Face value*	10.00

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[Home](#)[Validate](#)

Stock Exchange Details :	Name of Stock Exchange
Name of stock exchanges where the company's securities are listed	BSE Ltd
	National Stock Exchange of India Ltd(NSE)
	Metropolitan Stock Exchange of India Ltd(MSEI)
	Calcutta Stock Exchange of India Ltd(CSE)
Remarks	<a href="#">Add Notes</a>

Capital Details :	
	Number of shares
<b>Issued capital*</b>	3000000
Held in dematerialised form in CDSL*	30171
Held in dematerialised form in NSDL*	2293724
Physical*	676105
Total no.of shares*	3000000
Total no. of Security holders as on end of the quarter*	739
	<b>BSE</b>
	Number of shares
Reasons for difference if any, Between issued capital and listed capital*	0
Reasons for difference if any, Between issued capital and total number of shares*	0
Reasons for difference if any, Between listed capital and total number of shares*	0

Certifying the details of changes in share capital during the quarter under consideration as per	
Whether changes during the quarter*	No

Register of members is updated*	Yes
If not, Updated upto which date	
Reference of previous quarter with regards to excess dematerialised shares,If any.	
Has the company resolved the matter (excess dematerialised shares mentioned above) in the current quarter ?*	NA

If not, Reason why ?	
Other Details Auditor	<input type="button" value="Add Notes"/>

**Mention the total no. of requests, If any, confirmed after 21 days and the total no. of requests**

Total no.of demat requests	No.of requests*
Confirmed after 21 days*	0
Pending for more than 21 days*	0
Remarks	<input type="button" value="Add Notes"/>

Compliance Officer Details	
Whether Compliance officer appointed	Yes
Whether Qualified Company Secretary is Compliance Officer *	Yes
Name of the compliance officer*	ZURICA
PAN of the compliance officer*	APGPC
Date of Appointment*	06-02
Designation*	Compliance officer ar
Membership Nos*	ACS
Mobile no.*	89996
Fax no.	022
E-mail id*	<a href="mailto:companysecy@">companysecy@</a>
Whether any change in Compliance Officer during the previous 2 quarters*	N
Whether the previous Compliance Officer was Qualified Company Secretary *	
Details of Previous Compliance Officer	
Details of Previous Compliance Officer	N
Previous Compliance Officer Name	
PAN of the previous compliance officer*	
Membership Nos	
Reason for entering the same membership Nos.	
Date of Appointment	
Date of Cessation	

Certifying Auditor Details	
CA/CS/CMA*	Company
Name of certifying auditor*	Harshika I
Date of issue of report*	16-07
Address*	215, 2nd Floor, Shreeji Chamber, Tata Ro
City*	Mur
Pincode*	400
Contact no.*	STD Code
	022
Fax no.	
Email*	<a href="mailto:partner@gh">partner@gh</a>
Membership no.*	Fellow
Firms registration number of audit firm	
Name of the firm*	GHV
COP number*	126

Registrar and Share Transfer Agent Details	
Appointment of common agency for share registry work*	Ye
Whether Registered with SEBI*	Ye
Name of RTA	Bigshare Servic
SEBI registration no.	INR000
Address	Office No. S6-2, 6th Floor, Pinnacle Business Road, Andheri (East
State	Mahar
City	Mur
Pincode	400
Contact no.	STD Code
	022
Fax number of RTA	022
E-mail id*	info@bigshar
Website Address*	www.bigshar
Whether any change in Registrar and Share Transfer Agents *	N

Previous Registrar and Share Transfer Agents Name	
Date of Cessation	
Remarks relating to Register and Share Transfer Agent	<input type="button" value="Add"/>
Any other detail that the auditor may like to provide. (e.g. BIFR company, delisting from SE)	<input type="button" value="Add"/>

**Listed Capital (As no. of shares)**

Listed Capital	% Of total issued capital
3000000.00	100.00
0.00	0.00
0.00	0.00
0.00	0.00

% Of total issued capital
1.01
76.46
22.54
100.00

Ltd	National Stock Exchange of India Ltd(NSE)	
Reasons for difference	Number of shares	Reasons for difference
Add Notes		
Add Notes		
Add Notes		

per Table below :
<a href="#">Click here</a>

<< Select from drop down
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secretary

Bhadricha

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ad No. 2, Opera House, Mumbai - 400004

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, Mumbai - 400093

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Notes
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Metropolitan Stock Exchange of India Ltd(MSEI)		Calcutta Stock Excha
Number of shares	Reasons for difference	Number of shares







Change of India Ltd(CSE)
Reasons for difference