

XBRL Excel Utility	
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1. Overview

The excel utility can be used for creating the XBRL/XML file for e-filing of Integrated Governance Report.

2. Before you begin

1. The version of Microsoft Excel in your system should be Microsoft Office Excel 2007 and above.
2. The system should have a file compression software to unzip excel utility file.
3. Make sure that you have downloaded the latest Excel Utility from BSE Website to your local drive.
4. Make sure that you have downloaded the Chrome Browser to view report generated from the utility.
5. Please enable the Macros (if disabled) as per instructions given in manual, so that all the reports can be generated. Please first go through Enable Macro - Manual attached with zip file.
6. Kindly use this file in local system instead of OneDrive/shared drive. Because it may give an error "Run-time error '52' : Bad file name or number" while clicking on OneDrive/shared drive.

3. Index

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5. Steps for Filing Integrated Governance Report

I. Fill up the data: Navigate to each field of every section in the sheet to provide applicable data. (Data entered in the sheet will only get reflected while filling data.)

- Use paste special command to paste data from other sheet.

II. Validating Sheets: Click on the "**Validate**" button to ensure that the sheet has been furnished in proper format. If there are some errors on the sheet, excel utility will prompt you.

III. Validate All Sheets: Click on the "**Home**" button. And then click on "Validate All Sheets". This will ensure that all sheets have been properly filled and validated successfully. If there are some errors on the sheet, excel will stop validation at the same time. After correction, once again follow the same procedure to

Excel Utility will not allow you to generate XBRL/XML until you rectify all errors.

IV. Generate XML : Excel Utility will not allow you to generate XBRL/XML unless successful. Now click on 'Generate XML' to generate XBRL/XML file.

- Save the XBRL/XML file in your desired folder in local system.

V. Generate Report : Excel Utility will allow you to generate Report. Now click on 'Generate Report'.

- Save the HTML Report file in your desired folder in local system.
- To view HTML Report open "Chrome Web Browser" .
- To print report in PDF Format, Click on print button and save as PDF.

VI. Upload XML file to BSE Listing Center: For uploading the XBRL/XML file generated through the utility, click on "Upload XML" button and upload generated xml file. On Upload screen provide the required information and browse

6. Fill up the data in excel utility

1. Cells with red fonts indicate mandatory fields.

2. If mandatory field is left empty, then Utility will not allow you to proceed further for generating report.

3. You are not allowed to enter data in the Grey Cells.

4. If fields are not applicable to your company then leave it blank. Do not insert Zero unless applicable.

5. Data provided must be in correct format, otherwise Utility will not allow you to proceed further.

6. Select data from "Dropdown list" wherever applicable.

7. Adding Notes: Click on "Add Notes" button to add notes.



ance Report.

above.

cal system.

1 Excel utility.

e functionalities of Excel Utility works fine.

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General Info
Annexure I - Composition of BOD
Annexure I - Composition of Committee
Annexure I - Meeting of BOD
Annexure I - Meeting of Committees
Annexure I - Affirmation
Annexure II - Website
Annexure II - Annual Affirmation
Annexure II -Annual Affirmation Continue
Half yearly Affirmations
Additional Half Yearly Disc
Cyber security incidence
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[Ongoing TaxLitigations Disputes](#)

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le data in correct format. (Formats will
properly filled and also data has been ou about the same.
set" button to ensure that all sheets has utility will prompt you about the same and validate all sheets.
ful validation of all sheet is completed.
ate Report" to generate html report.
through Utility, login to BSE Listing Center vse to select XML file and submit the XML.

erating XML.
s it is a mandatory field.
urther for generating XML.

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General info
Scrip code
NSE Symbol
MSEI Symbol
ISIN
Name of the entity
Date of start of financial year
Date of end of financial year
Reporting Quarter Type
Date of Quarter Ending
Type of company
Whether Annexure I (Part A) of the SEBI Circular dated December 31, 2024 related to Compliance Report on Corporate Governance is applicable to the entity?
Whether Annexure I (Part B) of the SEBI Circular dated December 31, 2024 related to Investor Grievance Redressal Report is Applicable to the entity?
Whether Annexure I (Part C) of the SEBI Circular dated December 31, 2024 related to Disclosure of Acquisition of Shares or Voting Rights in Unlisted Companies is Applicable to the entity?
Whether Annexure I (Part D) of the SEBI Circular dated December 31, 2024 related to Disclosure of Imposition of Fine or Penalty is Applicable to the entity?
Whether Annexure I (Part E) of the SEBI Circular dated December 31, 2024 related to Disclosure of Updates to Ongoing Tax Litigations or Disputes is Applicable to the entity?
Is SCORE ID Available ?
SCORE Registration ID
Reason For No SCORE ID
Type of Submission
Remarks (website dissemination)
Remarks for Exchange (not for Website Dissemination)

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Information about company	
509953	<p style="color: red; text-align: center;">Enter the quarter ended date only</p>
NOTLISTED	
NOTLISTED	
INE961E01017	
TRADE WINGS LIMITED	
01-04-2025	
31-03-2026	
Quarterly	
30-06-2025	
Equity	
No	<input type="button" value="Add Notes"/>
Yes	
Yes	
No	<input type="button" value="Add Notes"/>
No	<input type="button" value="Add Notes"/>
Yes	
t00139	
Original	
<input type="button" value="Add Notes"/>	
<input type="button" value="Add Notes"/>	

<<< Notes mandatory, if Not Applicable

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Investor Grievance Det

No. of investor complaints pending at the beginning of Quarter
No. of investor complaints received during the Quarter
No. of investor complaints disposed off during the Quarter
No. of investor complaints those remaining unresolved at the end of the Quarter

ails	
	0
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Validate

Disclosure of Acquisition of Shares or Voting Rights
The details of acquisition of shares or voting rights in unlisted companies during the period given below

Any Other Information for Disclosure of Acquisition of Shares or Voting Rights

Sr. No.	Name of the unlisted company in which shares or voting rights have been acquired	Date of acquisition
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Add

Delete

1	Trade Wings Hotel Limited	09-06-1994
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Voting Rights in Unlisted Companies-
During the quarter in terms of sub-para 1 of para A of Part A of Schedule III are
below:

Disposition of Shares or Voting Rights in Unlisted Companies		Add Notes
Aggregate holding (% shares or voting rights) as at the end of the previous quarter	% shares or voting rights acquired during the quarter	Aggregate holding (% shares or voting rights) as at the end of the quarter
99.00%	0.00%	99.00%